

Department of Computers

Personal Counseling Report

Name of the Mentor :P.Kalpana

SNo	Name of the Student	Roll No	Date of Counseling	Issue on which counseling was given	How it is resolved
1	Eslawath Swapna	20011085539017	25/09/2020	Irregular to the college	Counseling was given to attend regular to the college.
2	Gummadevelli Krishnaveni	20011085539027	12/11/2020	Slow learner	Counseling was given to improve academics
3	Gunti Poojitha	20011085539032	09/12/2020	Health Problem	Counseling was given to take care of health by following home remedies.
4	Heerakar Pooja Maheshwari	20011085539033	06/01/2021	Career Counseling	Counseling was given on various career opportunities.
5	Kamalekar Vaishnavi	20011085539035	17/02/2021	Irregular to the college	Counseling was given to attend regular to the college.
6	Pydi Sanghavi	20011085539056	25/03/2021	Irregular to the college due to Health Issues	Counseling was given about the proper food to be taken, exercise and also simple household tips was given. Issue was resolved.


P. Kalpana

Name of the Mentor :-

Department Of Zoology

RZC 2nd Year
B.S.C (MZC)

Rajani Madam

Personal Counselling Report

2021-2022

S.No	Name of the Student	Roll No.	Date of Counselling	Issue on which Counselling was given	How it is Resolved	Signature
01.	Peddamaiku Pranaya	20011085457028	06/08/2021	Health issue	Yes.	Pranaya
02.	Sreeramoju Swetha	20011085457037	16/09/2021	Transport issue.	Yes	S.Swetha
03.	Penugonda Swarnanjali	20011085457029	01/10/2021	network issue	Yes	P.Swarnanjali
04.	Rekulampadu Naveena	20011085457032	03/10/2021	Health issue	Yes	Naveena
05.	Macharla Akhila	20011085457018	20/10/2021	Transport issue	Yes	Akhila
06.	Kandikonda Ramani	20011085457013	27/10/2021	Health issue	Yes	Ramani
07.	Rajarajeswari Olapolu	20011085457030	27/10/2021	Transport issue	Yes	Rajarajeswari
08.	Rasari Dharani	20011085457002	02/11/2021	Health issue	Yes	Dharani
09.	Golla Deepa	20011085457008	07/11/2021	Transport issue	Yes	Deepa
10.	Golla Navya	20011085457009	10/11/2021	Health issue	Yes	Navya

Dr. Rajani
Dr. P.S. Rajani
Asst Prof in
Zoology

Personal counselling Report

2021-22

Name of the mentor : Dr. G.S. Jyothirmai

S.No.	Name of the students and Signature	Roll. no.	Date of counselling	Issue on which counselling was done	How it is resolved
1.	K. Kavesi /	20011085445027	27/9/21	Hostel problems	Yes
2.	B. Shivani /	20011085445004			
3.	S. Supriya /	20011085445064			
4.	N. Kavyasree /	20011085445045	4/10/21	Subject problem	Yes
5.	T. Sathwika /	20011085445066			
6.	S. Renaka /	20011085445062			
7.	K. Vimata /	20011085445031	22/10/21	Exams preparation	Yes
8.	C. Sarali /	20011085445020			
9.	G. Mounika /	20011085445021			
10.	L. Bhavana /	20011085445032	8/11/21	Notes	Yes
11.	M. Bhumika /	20011085445038			
12.	L. Nazmadal /	20011085445035			
13.	T. Shireesha /	20011085445067	16/12/21	Hostel	Yes
14.	M. Bhumika /	20011085445038	17/12/21	Personal problems	Yes
15.	W. Shravani /	20011085445046	7/12/21	Personal problem	NO

Dr. G.S. Jyothirmai
 Asst Prof in
 Zoology

GOVERNMENT DEGREE COLLEGE FOR WOMEN - BEGUMPET , HYD

DEPARTMENT OF COMMERCE AND BUSINESS ADMINISTRATION

PERSONAL COUNSELLING REPORT (B.Com II YEAR C/A - B Section)

Name of the Mentor BODA A RAJINIKALA

S.No	Name of the Student	Roll No.	Date of Counselling	Issue on which Counselling was given	How it is Resolved
1	G Manisha	108520405138	24-09-2021	Irrigular to college due to health issue	Counselling was given on diet, and how meditation will help her to be fit, healthy and strong.
2	J Meghana	108520405146	28-09-2021	Irrigular to college due to Financial Problem	Counselled her how education has making her to come out of the financial problem, motivated her to take up tuition in evening hour instead of 10 to 5 job for financial support.
3	G Soujanaya	108520405122	05-10-2021	Irrigular to college due to Financial Problem	Counselled her how education has making her to come out of the financial problem, motivated her to take up tuition in evening hour instead of 10 to 5 job for financial support.
4	G Likitha	108520405114	26-10-2021	Irrigular to college due to health issue	Counselling was given on diet, and how meditation will help her to be fit, healthy and strong.
5	J Rohitha	108520405150	8-11-2021	Irrigular to college due to Financial Problem	Counselled her how education has making her to come out of the financial problem, motivated her to take up tuition in evening hour instead of 10 to 5 job for financial support.
6	J Nandini	108520405156	26-11-2021	Irrigular to college due to Financial Problem	Counselled her how education has making her to come out of the financial problem, motivated her to take up tuition in evening hour instead of 10 to 5 job for financial support.
7	G Roja	108520405132	2-12-2021	Irrigular to college because of long distance	Counselled about the importance of education, and how it is going to help in build her career



B. A. RAJINIKALA

Department of Commerce					
Personal Counselling Report					
Name of the Mentor : Dr.M.J.Eliat					
S/No	Name of the Stud	Roll Number	Date of Counsel	Issue on which counsellin i	How it is resolved
1	A.Jennifer	11085-19-684-001	03-08-2021	Financial Problem	Informed about the importance of education and motivated them to take up education seriously and buld their career
2	B.Abhinaya	11085-19-684-003	18-09-2021	Health Issues - Less Platents	Counselled about wellness and good health
4	G.Anusha	11085-19-684-014	03-08-2021	Health Issues	Counselled about wellness and good health
5	M.Hari Priya	11085-19-684-031	09-09-2012	Health Issues	Counselled about wellness and good health
6	K. Jyothirmukhi	11085-19-684-021	03-08-2021	Fathers Death and Financia	Informed about the importance of education and motivated them to take up education seriously and buld their career
7	J.Sindhu	11085-19-684-019	27-09-2021	Financial Problem	Informed about the importance of education and motivated them to take up education seriously and buld their career
8	M.Maneesha	11085-19-684-032	06-11-2021	Marrige and Health Issues	Informed about the importance of education and motivated them to take up education seriously and buld their career
9	N.Sindhu	11085-19-684-038	7/10/202	Helath Issues	
10	Neha	11085-19-684-039	7/10/203	Financial Problem	Informed about the importance of education and motivated them to take up education seriously and buld their career

2020-2021

3

A Report on Parent Teacher Meeting

Name of the Mentor : Dr. K. Kamala

S.No	Name of the Student	Roll Number	Date of Counselling	Issue	Counselling was given	How it is resolved
1.	G. Sangeetha	1085-18-366-005	03.03.2021	Attendance Shortage	to attend the regular classes.	She will attend regularly <u>Sangeetha</u>
2.	A. Sabitha	1085-19-129001	03.03.2021	To improve in second internal examination	To improve in second internal examinations	She agreed to work hard <u>Sabitha</u>
3.	B. Divya	1085-19-129-006	03.03.2021	Examination results	yes, spoken with the student	spoken with COE & resolved <u>Divya</u>
4.	B. Pratyusha	1085-19-129-013	03.03.2021	Marriage	Yes, spoken with their parents.	Yes, they agreed to do the marriage after final year exams.
5.	J. Poojitha	1085-19-129-023	03.03.2021	Environment Science Syllabus	Yes, gave the syllabus of environmental Science syllabus & material	<u>Poojitha</u>
6.	Kiran Limbu	1085-19-129-029	03.03.2021	Health issue	counselled to consult the doctor	Yes, she consulted the doctor <u>K. Limbu</u>

03/03/2021

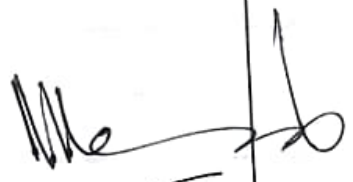
2021-2022

Name of the Mentor: Dr. M. Ramachandran

S.No.	Name of the Student	Roll Number	Date of counselling
1.	H. Deepika	1085-18-129-016	03.03.2021
2.	B. Vijayalakshmi	1085-18-111-036	03.03.2021
3.	Manasa A.	1085-17-156025	03.03.2021
4.	B. Sravya	1085-29-775-002	03.03.2021
5.	Madhavi.	1085-17-266-012	03.03.2021

Personal Counselling Record

Issue on which counselling was given	How it is resolved	Signature
Financial problems & Scholarship	I told to apply for Scholarship & asked her to approach Scholarship section of our College	
Results & backlog.	I have given advice to improve the subject & apply for re-examination.	
Internal marks	Asked to improve ^{in 2nd} internal examination	
Irregular	Spoken with the student & accepted to come to the college regularly & their parents also assured that they will send their daughter regularly.	
Financial problem	Asked her to go to the part time job in the afternoon & ask to attend the classes atleast three in a week.	


3/3/21

(Dr. M. Ramalingam)

Government Degree College for Women (A), Begumpet, Hyderabad

Department of Political Science

A Report on the Parent Teacher Meeting

2021- 2022





A parent teacher meeting was conducted on 15.02.2022 for B.A II year students to discuss the performance of students with their performance. Parents were given feedback on their daughter performance in Internal examinations, semester end examinations, attendance and their participation in college activities for the development of their children. Both their strengths and areas of improvements were discussed.

Some remedial measures were taken in order to be regular and notes and reference material was given to the students for enhancement of their knowledge and skills.

Parents wanted hostel facility in the campus as their daughters are suffering due to change of food habits.

Parents wanted job drive to be conducted in the college.

Few parents were counselled to send their children to attend the college regularly and on the other hand even the students were counselled to attend the regular classes but parents said they were financially poor so they were sending their daughters for the part-time jobs.

They were very happy with the vaccination drives that were conducted by the NSS units of the college.

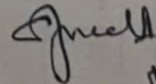
Parents were very happy that like corporate colleges the government colleges are carrying out a regular, discipline and PTM and appreciated the college for conducting large number of awareness programmes and they appreciated the Principal, Dr. K. Padmavathi and the faculty.

Department of Commerce

I B.com(CA) - B Section(Roll No 91-150), Personal Counselling Report 2021-22

Name of the Mentor: DR.K.PRANEETHA

S.No	Name of the Student	Roll No	Date of Counselling	Issue on which Counselling is given	How it is resolved
1	Ganga Sowmya	107	27-Sep-21	Irregular to college due to some personal issues	Personal issues were discussed with the candidate and counselling was given and the candidate became regular to college after she recognized the importance of education
2	Jammula Raghavi	135	08-Nov-21	Health issue	Personal Counselling done, made her meet a gynecologist, and solved the issue
3	Nirmala Devi	139	25-10-2021	mother continuously watching TV and not able to study at home	Called mother and counselled to her saying how much important studies for her daughter in future to make her stand on her own feet. Mother accepted it
4	Juhina Begum	138	28-10-2021	Financial problems not able to pay fees in time	Helped the student with timely adjustment of money to pay her fees
5	Kanjarla Nikitha	149	08-11-2021	lonely nature and not able to mingle with others	Counselled to her and slowly made her develop friendly bond with other students in the class
6	G.Bhavani	97	26/11/2021	Health Issue, sight problem	helped her meet doctor, got her eye sight checked and saw that she is using specs regularly


 (Dr. K. Praneetha)
 Commerce Dept

S.No	Name of the Student	Roll.No	Date	Issue	How it is resolved
7.	D. Keerthana	1085-21-405 - 093	4/4/ 2022	Careless on Studies	Personally Counselling on importance of Studies and how to focus on Career instructions & guidance was given.

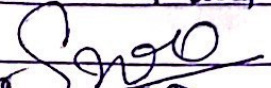
GOVERNMENT DEGREE COLLEGE FOR WOMEN BEGUMPET				
COUNSELING for BA 3rd year HPP/EPP by MENTOR DR.G.NARSIMLU on 22/10/2022				
Sl. No	Name of the student	Roll Number	Issues on which counseling was given	How it was received
1	Kantha	108519-111-001	Health Issues	Consulting the doctor
2	Afreen Sultana	108519-111-002	Marriage	Convincing in-law's
3	Farhana Begum	108519-111-006	Health	Consulting the doctor
4	Fathima Begum	108519-111-007	Physical unstable because of leg fracture	Consulting the near by hospital
5	Sana	108519-111-015	Fever issue	Consulting the doctor
6	Hemalata	108519-111-021	Health Issues	Consulting the doctor
7	Anusha	108519-156-001	Fever issue	Consulting the doctor
8	Aishwarya	108519-156-007	Preparation for further studies	Some times she will attend
9	Manisha Kumari	108519-156-010	Earning Money	Keep leve for some days
10	Preethi	108519-156-004	Marriage issues	some times she will attend

Meetings

17

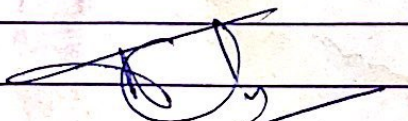
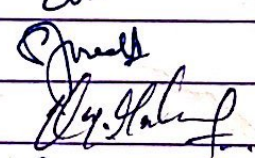
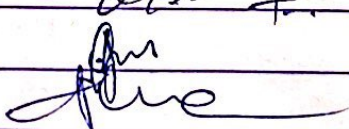
25-10-2021

All the Members of the Commerce Department and the Mentors allotted to Commerce and Business Administration Stream along have met together with the HOD Department to discuss the Mentor - Mentee System, how it should be maintained and necessary steps to be taken to implement it in the College effectively for the benefit of Students. List of Mentors and their responsibilities are discussed and given them their duties


HOD, Commerce Department


PRINCIPAL

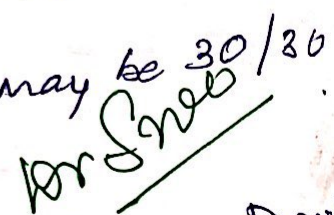
Govt. Degree College for Women (A)
Bagunpat, Hyderabad. (A)


Uma



Minutes of the Meeting Mentor - 25-10-2021
Duties and Responsibilities of Mentors:


1. Should Maintain the List of Students allotted to them along with name, phone Number, e-mail Ids, with Signatures of Students.
2. Should Maintain regular Contact with Students and be available for solving their academic & personal issues.
3. Every 15 days Meeting by HOD with all mentors to discuss the issues.
4. List of Students with less than 75% attendance will be at the least date of Every month to the HOD.
5. Scholarship papers will be signed by Mentors (Attestation)
6. Maintain Personal Register to record (a) List of Students names, phone No's, Mail Ids (b) Any Complaints or issues record (c) Percentage of Attendance of the Students (d) Family details
7. Maintain Internal, External Marks record and any Personal achievements of Students, Certificate Courses done by them.
8. Parent-Teachers meeting Should be Conducted every month and record of it in Register with parents Signatures.
9. Create a Seperate WhatsApp group with your allotted Students;
10. Mentors will Continue with same list of Students next 3 years.
11. Full responsibility Should be taken by the Mentors.
12. Each mentor allotted 60 students may be 30/30 from other sections too.

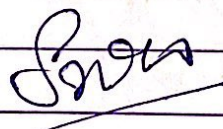
PRINCIPAL

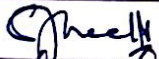

HOD, Commerce Department
Govt. Degree College for Women
Begumpet, Hyderabad.

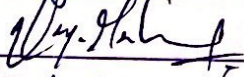
8-11-2021

All the members of the Department and all mentors together along with Commerce and Business Administration HOD met to discuss the problems of all the students both academic and personal issues any received by the mentors and how they solved them. It is also discussed in the meeting that separate records should be maintained for recording their attendance, Assignments, Marks, any Certificate Courses attended by them etc. Mentors are also advised to talk with the students on phone on their less attendance percentage and they will not be allowed to write their internal exams if they have less than 75% attendance)


HOD, Commerce and
Business Administration Dept.

1. Dr. Sajida 













Govt. Degree College for Women (A)
Begumpet, Hyderabad.

The following mentor mentee has submitted the hardcopy.

(1) B.com → III yr → A → Dr. Sunitha
 B → Dr. Venkateshwarly,
 C → .
 D .

B.B.A — (Tax)

(2) B.com II yr → A
 B
 C
 D .

B.com (Tax & Pro) → Mr. Shilpa & Valli
 B.B.A .

(3) B.com I yr → A } A to K,
 B }
 C } L to Z
 D }

B.com (B.A)

B.com (T & P)

B.B.A .

Sl. No.	Name of the student	Roll. NO.	Date of counselling	Issue on which counselling was given
(1)	(2)	(3)	(4)	(5)

How it is resolved

(6)

7th Dec, 2022

All the mentors are hereby informed to maintain the Mentor-Mentee register with the details and any problems faced by the students and inform the same to the HOD of Commerce Dept every month last week.

HOD, Commerce and Business
Administration Dept

Mentors :

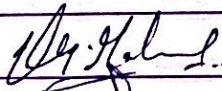



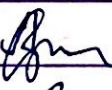


- 1
- 2 ~~Dr. G. K. S.~~
- 3 ~~[Signature]~~
- 4
5. ~~Uma~~
- 6 ~~[Signature]~~
7. ~~[Signature]~~
8. ~~[Signature]~~
9. ~~[Signature]~~

21st Jan, 2022

All the mentors are advised to maintain the contact with the mentees and get their updates whether they are attending Online Classes and the reasons for the same. Advise all the mentees that attending Online Classes is a must for upgrading the knowledge and if they are not listening to the Online Classes it would be very difficult for them to understand the new concepts and topics which will be useful for them to write the Semester Examinations held to be held in next month February, 2022.

HOD, Commerce and
Business Administration,

Mentors:

- 1
2. 
3. 
4. 
5. 
6. 
7. 
8. 

22-03-2022

All the members of the department have resolved together to maintain the record with all the points mentioned below by all the mentors.

1. Every 15 days meeting with the students to discuss their problems and difficulties.
2. Separately maintain Student Study Circle with groups of 5 members each → Fast learners will be guiding slow learners in their subjects.

Parent-teacher meeting should be conducted every 15 days and in one semester mentor should meet all 60 students parents and talk with them.

Best achievements of the students in their group.

Mentors should guide the students to compulsorily take atleast 2 Certificate Course through Online.

Compulsory record should be maintained with the help of CR's and DLR's

- (a) Details of all achievements of students
- (b) Marks register
- (c) Grievances
- (d) Hobbies
- (e) Slow learners/ Remedial Coaching
- (f) Their progression, Job details etc.
- (g) Co-curricular, Extra Curricular activities
- (h) Photos of meeting conducted

Every 15 days meeting details will be maintained in the record and signature of the Mentor, Co-ordinator and HOD should be taken.

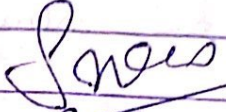
If any problems faced will be discussed with the HOD, to resolve them in time for the benefit of students.




1. gm
2. 14/11/20
3. ~~15/11/20~~
4. ~~16/11/20~~
5. lme
6. 17/11/20
7. ~~18/11/20~~
8. ~~19/11/20~~


~~James~~
H.O.D
Commerce

20-04-2022



All the members of the Department have resolved to conduct a meeting (Mentors with their Students/Mentees) and also collect information from the Students on the conduct of Examinations (Internals), how was their performance and any problems they faced during this month in the College.


HOD, Commerce Department

1. 
2. Ume.

3. D. pedis
Heena Parveen

10.6.2022

Meeting was conducted by HOD with all the members of the department along with Mentors. It was decided to collect all the individual achievements of students. Roll No. wise to have a record of the students in details. Also prepare the students for the Semester Exams and take care of the slow learners in particular.

[Signature]
HOD, Commerce
Department

[Signature]
[Signature]
[Signature]
[Signature]
[Signature]